

Dr. Francois Duminy Practice No.: 3601129
MP No: 0198170
Plastic & Reconstructive Surgeon
Rose Cottage, 2 Wilderness Lane, Claremont, 7708

M.B., Ch.B (U.C.T.) Ch.M (U.C.T.)

Rooms: +27 21 683 3048
Fax: +27 21 683 5126

PATIENT INFORMATION

Title: Initials: Name Surname:
Date of birth:/...../..... ID No:
Home Address: Postal Address:
.....
.....
Postal Code: Postal Code:
Home Telephone No: Mobile No:
Work Telephone No: Email:
Occupation: Company:

MEDICAL AID INFORMATION

Name of Med Aid:
Med Aid No:
Option:
Full Name of Principal Member:
.....
ID No of Principal member:
.....
☐ Name of Patient / ☐ Dependant:
.....
Dependant Code of **Patient**:

REFERRING DOCTOR INFORMATION

Name of Dr:
Tel No of Dr:

NAME OF YOUR FAMILY DR:

CONTACT NO FOR YOUR FAMILY DR:

DETAILS OF THE PERSON RESPONSIBLE FOR THE ACCOUNT

NAME & CONTACT DETAILS

Name:
Tel No:
Mobile:

ADDRESS

.....
.....
..... Code:

I, ... , hereby certify that this information is correct and
acknowledge that I have received an information sheet, which explains how and when accounts
should be paid.

SIGNATURE: **DATE:**

Francois J Duminy M.B., Ch. B (U.C.T.) Ch.M (U.C.T.)
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Rose Cottage, 2 Wilderness Lane, Claremont 7708
Telephone: Cape Town (021) 683 3048 Fax: 021 683 5126

PRACTICE INFORMATION

- ❖ This practice charges above medical scheme rates and patients are liable for their own accounts. Interest will be charged on accounts, which are not settled within 30 days of date of service.
- ❖ The cost for an operation/procedure covers the initial surgery and follow-up visits for a period of thirty (30) days. You may be charged for follow-up visits after the thirty- (30) day period has expired.
- ❖ Patients will receive a written quotation for a procedure. It is essential to secure your booking by returning the quote to the practice together with a 10% booking fee.
- ❖ The following payment methods are available:
 - Cash
 - EFT
 - Snapscan
 - Credit card
 - Electronic bank transfers
 - Cheques are no longer accepted
- ❖ If you have to cancel your appointment, then please do so at least 24 hours before the scheduled appointment time. If you need to cancel a scheduled operation/procedure, then please do so at least 2 weeks prior to the scheduled date.
- ❖ It is the practice of these rooms to have a nurse present when consultations take place. This is to ensure a more fluent relationship between all concerned during any further treatment. Please inform the secretary if you feel uncomfortable or have any objections to her being present.
- ❖ The practice is willing to provide the necessary documentation to assist patients in obtaining authorisation for procedures from their medical aids. However, please note that, where applicable, medical aid pre-authorisation must be obtained **by the patient**.

SIGNED:.....DATE:

Please consult with either the secretary or Dr. Duminy if any of the above is unclear.

Apology

Regrettably, it is unavoidable that we occasionally might run late. This is always due to the need of extra care for one or more of our patients and never due to carelessness or a discourteous attitude toward our patients.

THANK YOU FOR YOUR PATIENCE AND UNDERSTANDING